

REPORT OF THE AUDITOR OF PUBLIC ACCOUNTS AUDIT EXAMINATION OF THE BREATHITT COUNTY FISCAL COURT

Fiscal Year Ended June 30, 1999

EDWARD B. HATCHETT, JR. AUDITOR OF PUBLIC ACCOUNTS WWW.KYAUDITOR.NET

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EXECUTIVE SUMMARY

BREATHITT COUNTY ROBERT E. CORNETT, COUNTY JUDGE/EXECUTIVE LEWIS H. WARRIX, FORMER COUNTY JUDGE/EXECUTIVE FISCAL COURT AUDIT FISCAL YEAR ENDED JUNE 30, 1999

In the past, the county has had problems meeting debt obligations; however, for the June 30, 1999 fiscal year, they meet all outstanding debt obligations.

The county had 16 budget amendments for fiscal year 1999 and all appear to be in compliance with the Department for Local Government's standards.

The following comments are included in the audit report:

- The County Should Follow Proper Bidding Procedures
- The County Should Require The Depository Institution To Pledge Or Provide Sufficient Collateral And Enter Into A Written Agreement To Protect Deposits
- The County Has A Lack Of Adequate Segregation of Accounting Duties

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CERTIFICATION OF COMPLIANCE – LOCAL GOVERNMENT ECONOMIC ASSISTANCE AND

DEVELOPMENT PROGRAMS



Edward B. Hatchett, Jr. Auditor of Public Accounts

To the People of Kentucky
Honorable Paul E. Patton, Governor
John P. McCarty, Secretary
Finance and Administration Cabinet
Mike Haydon, Secretary, Revenue Cabinet
Honorable Robert E. Cornett, Breathitt County Judge/Executive
Honorable Lewis H. Warrix, Former Breathitt County Judge/Executive
Members of the Breathitt County Fiscal Court

Independent Auditor's Report

We have audited the accompanying statement of assets, liabilities, and fund balances arising from cash transactions of Breathitt County, Kentucky, as of June 30, 1999, and the related statement of cash receipts, cash disbursements, and changes in cash balances for the year then ended. These financial statements are the responsibility of the Breathitt County Fiscal Court. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, <u>Government Auditing Standards</u> issued by the Comptroller General of the United States, and the <u>Audit Guide for Fiscal Court Audits</u> issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Breathitt County, Kentucky, prepares its financial statements on a prescribed basis of accounting that demonstrates compliance with the cash basis and laws of Kentucky. Consequently, certain revenues and the related assets are recognized when received rather than when earned, and certain expenses are recognized when paid rather than when a liability is incurred. The cash basis accounting system does not require an entity to maintain a general fixed asset group or a general long-term debt group of accounts. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and fund balances arising from cash transactions of Breathitt County, Kentucky, and the related statement of cash receipts, cash disbursements, and changes in cash balances as of and for the year ended June 30, 1999, in conformity with the cash basis of accounting described above.



To the People of Kentucky
Honorable Paul E. Patton, Governor
John P. McCarty, Secretary
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Our audit was performed for the purpose of forming an opinion on the financial statements of Breathitt County, Kentucky, taken as a whole. The information provided on the accompanying schedules is presented for purposes of additional analysis and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly presented, in all material respects, in relation to the financial statements taken as a whole.

Based on the results of our audit, we present the accompanying comments and recommendations, included herein, which discuss the following areas of noncompliance:

- The County Should Follow Proper Bidding Procedures
- The County Should Require The Depository Institution To Pledge Or Provide Sufficient Collateral And Enter Into A Written Agreement To Protect Deposits
- The County Has A Lack Of Adequate Segregation of Accounting Duties

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated June 20, 2000 on our consideration of Breathitt County, Kentucky's compliance with certain provisions of laws, regulations, contracts, and grants, and internal control over financial reporting.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - June 20, 2000

BREATHITT COUNTY OFFICIALS

Fiscal Year Ended June 30, 1999

Robert E. Cornett County Judge/Executive

Michael Stidham County Attorney
Tony Watts County Clerk

Thomas E. Howard Circuit Court Clerk

John L. Turner Sheriff
Greg Hollon Jailer

Irvin Allen Property Valuation Administrator

Orlena Faye Miller County Treasurer

Matthew Hollon Coroner
Gary Taulbee Magistrate
George Herald Magistrate
James Combs Magistrate
James Turner Magistrate

STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS

BREATHITT COUNTY STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS

June 30, 1999

Assets and Other Resources

Assets

General Fund:	
Cash	\$ 279,957
Road and Bridge Fund:	
Cash	185,154
Jail Fund:	
Cash	10,563
Local Government Economic Assistance Fund:	
Cash	156,243
Solid Waste Fund:	
Cash	8,010
911 Fund:	
Cash	40,556
Capital Projects Fund:	
Cash	644
Voted Courthouse Bond Sinking Fund:	
Cash	419
Nonvoted Bond Sinking Fund:	
Cash	259
Local Government Economic Development Fund:	
Cash	610
Public Properties Corporation:	
1994 Road Bond Sinking Fund Account - Cash	142,136
1996 Jail Bond Sinking Fund Account - Cash	105,835
Payroll Account - Cash	7,526
Other Resources	
Public Properties Corporation Fund:	
Amounts to be Provided in Future Years for Road Bond Payments	1,022,864
Amounts to be Provided in Future Years for Jail Bond Payments	324,165
Total Assets and Other Resources	\$ 2,287,941

BREATHITT COUNTY STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS June 30, 1999

June 30, 1999 (Continued)

Liabilities and Fund Balances

Liabilities

Public Properties Corporation Fund: Bonds Not Matured (Note 5) Bonds Not Matured (Note 5) Payroll Account Liabilities	\$ 1,165,000 430,000 7,526
Fund Balances	
Reserved: Voted Courthouse Bond Sinking Fund Nonvoted Bond Sinking Fund	419 259
Unreserved:	
General Fund	279,957
Road and Bridge Fund	185,154
Jail Fund	10,563
Local Government Economic Assistance Fund	156,243
Solid Waste Fund	8,010
911 Fund	40,556
Capital Projects Fund	644
Local Government Economic Development Fund	610
Total Liabilities and Fund Balances	\$ 2,287,941

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

BREATHITT COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES

Fiscal Year Ended June 30, 1999

	Totals (Memorandum		General		Road and Bridge			
<u>Cash Receipts</u>	Onl	y)	Fu	nd	Fu	nd	Jail Fund	
Schedule of Operating Revenue Transfers In	\$	6,133,299 549,637	\$	3,292,542	\$	1,835,664	\$	69,979 301,000
Total Cash Receipts	\$	6,682,936	\$	3,292,542	\$	1,835,664	\$	370,979
Cash Disbursements								
Comparative Schedule of Final Budget and Budgeted Expenditures Schedule of Unbudgeted Expenditures	\$	5,247,705 260,247	\$	2,771,251	\$	1,722,531	\$	336,410
Transfers Out		549,637		171,000		216,000		32,637
Bonds: Principal Paid Interest Paid		140,000 110,173						
Borrowed Money Repaid		102,847		102,847				
Total Cash Disbursements	\$	6,410,609	\$	3,045,098	_\$_	1,938,531	\$	369,047
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements	\$	272,327	\$	247,444	\$	(102,867)	\$	1,932
Cash Balance - July 1, 1998		658,059		32,513	. ——	288,021		8,631
Cash Balance - June 30, 1999	\$	930,386	\$	279,957	\$	185,154	\$	10,563

The accompanying notes are an integral part of the financial statements.

BREATHITT COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES Fiscal Year Ended June 30, 1999 (Continued)

Loc		Comm	-							Voted	
	ernment		opment							Courth	ouse
	nomic	Block		Soli				Capital		Bond	
Ass	istance	Grant		Was	ste	911		Projects		Sinking	3
Fun	d	Fund		Fun	d	Fun	d	Fund		Fund	
\$	408,039	\$	7,000	\$	130,832	\$	118,004	\$	8	\$	
\$	408,039	\$	7,000	\$	130,832	\$	118,004	\$	8	\$	0
\$	169,296	\$	7,000	\$	124,747	\$	116,470	\$		\$	
	130,000										
\$	299,296	\$	7,000	\$	124,747	\$	116,470	\$	0	\$	0
\$	108,743	\$		\$	6,085	\$	1,534	\$	8	\$	
	47,500	Ψ		φ 	1,925	ψ 	39,022	Ψ	636	Ψ	419
\$	156,243	\$	0	\$	8,010	\$	40,556	\$	644	\$	419

BREATHITT COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES Fiscal Year Ended June 30, 1999 (Continued)

Cash Receipts	Nonvoted Bond Sinking Fund		Eco	rernment nomic relopment	Prop Cor Bon	Public Properties Corporation Bond Fund	
Casii Receipis	Tullu		Tune	<u>u</u>	Tun	<u>u</u>	
Schedule of Operating Revenue Transfers In	\$		\$	260,247	\$	10,984 248,637	
Total Cash Receipts	\$	0	\$	260,247	\$	259,621	
Cash Disbursements							
Comparative Schedule of Final Budget and Budgeted Expenditures Schedule of Unbudgeted Expenditures Transfers Out Bonds:	\$		\$	260,247	\$		
Principal Paid Interest Paid						140,000 110,173	
Borrowed Money Repaid						110,175	
Total Cash Disbursements	\$	0	\$	260,247	\$	250,173	
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements Cash Balance - July 1, 1998	\$	259	\$	610	\$	9,448 238,523	
Cash Balance - June 30, 1999	\$	259	\$	610	\$	247,971	

BREATHITT COUNTY NOTES TO FINANCIAL STATEMENTS

June 30, 1999

Note 1. Summary of Significant Accounting Policies

A. Reporting Entity

The financial statements of Breathitt County include the funds, agencies, boards, and entities for which the fiscal court is financially accountable. Financial accountability, as defined by Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 14, was determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Based upon the criteria stated in GASB 14, management has included the Public Properties Corporation as part of the reporting entity.

B. Fund Accounting

Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The government uses funds to report on its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts.

C. Basis of Accounting

The financial statements were prepared on a cash basis of accounting pursuant to Kentucky Revised Statute (KRS) 68.210 as recommended by the State Local Finance Officer. Consequently, certain revenues and related assets are recognized when received rather than when earned, and certain expenses are recognized when paid rather than when a liability is incurred. The cash basis accounting system does not require an entity to maintain a general fixed asset group or a general long-term debt group of accounts.

D. Legal Compliance - Budget

The Breathitt County budget is adopted on a cash basis of accounting and laws of Kentucky as required by the State Local Finance Officer. The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

E. Cash and Investments

Cash includes amounts in bank accounts, and investments are stated at cost. Investments may include certificates of deposit on the financial statements; however, for the purpose of disclosing credit risk (Note 3), investments exclude certificates of deposit.

BREATHITT COUNTY NOTES TO FINANCIAL STATEMENTS June 30, 1999 (Continued)

Note 1. (Continued)

E. Cash and Investments (Continued)

KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

Note 2. Employee Retirement System

The county has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a multiple-employer public retirement system which covers all eligible full-time employees. Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 8.65 percent

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65.

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is present in the Kentucky Retirement Systems' annual financial report.

Note 3. Deposits

The county maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to KRS 66.480(1)(d) and KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the county and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. As of June 30, 1999, the bank balances were fully insured or collateralized at a 100% level with collateral of either pledged securities held by the county's agent in the county's name, or provided surety bond which named the county as beneficiary on the bond. However, as of December 17, 1998, the collateral and FDIC insurance together did not equal or exceed the amount on deposit, leaving \$2,066,832 of public funds uninsured and unsecured. In addition, the county did not have a written agreement with the depository institution securing the county's interest in the collateral.

BREATHITT COUNTY NOTES TO FINANCIAL STATEMENTS June 30, 1999 (Continued)

Note 3. Deposits (Continued)

The county's deposits are categorized below to give an indication of the level of risk assumed by the county as of December 17, 1998.

	Ban	k Balance
Collateralized with securities held by pledging depository institution in the county's name	\$	500,000
Uncollateralized and uninsured		2,066,832
Total	\$	2,566,832

Note 4. Lease-Purchase Agreements

The county has entered into the following lease-purchase agreements:

	Purchase	Maturity	Interest		
Description Date		Date	Rate	Amount	
Loader	4/1/1996	4/1/2000	Not Available	\$ 17,434	
1999 Jeep Cherokee	10/27/1998	10/26/1999	6.66%	16,496	
Grader	12/9/1998	12/9/2003	5.90%	106,636	
1999 Chevrolet Tahoe	1/8/1999	12/8/2002	6.75%	34,310	

Note 5. Long-Term Debt

A. The Public Properties Corporation Fund issued \$1,745,000 of Public Project Revenue Bonds dated June 1, 1994. Principal payments are due each year on October 1 in amounts indicated below. Interest on the bonds is payable each April 1 and October 1, beginning October 1994. Proceeds from the bond issue were used to retire the 1989 Bond Issue and the remainder was used for county road projects.

Fiscal Year End	S	cheduled Interest	cheduled Principal
June 30, 2000 June 30, 2001 June 30, 2002 June 30, 2003	\$	73,455 65,055 55,905 46,295	\$ 140,000 150,000 155,000 165,000
Thereafter		73,275	 555,000
Totals	\$	313,985	\$ 1,165,000

BREATHITT COUNTY NOTES TO FINANCIAL STATEMENTS June 30, 1999 (Continued)

Note 5. Long-Term Debt (Continued)

B. The Public Properties Corporation issued \$445,000 of Public Project Revenue Bonds dated February 1, 1996. Principal payments are due each year on February 1 in the amounts indicated below. Interest on the bonds is payable each February 1 and August 1, beginning August 1, 1996. Proceeds from the bond issue are being used to finance the cost of renovation of the existing detention center.

Breathitt County Fiscal Court defaulted on the initial payment due on the jail bonds. This payment was subsequently made by the county and the county is currently meeting all its obligations in regards to this debt issue.

Fiscal Year End	~	cheduled Interest	-	cheduled Principal
June 30, 2000	\$	27,660	\$	5,000
June 30, 2001		27,390		5,000
June 30, 2002		27,110		5,000
June 30, 2003		26,820		5,000
Thereafter		234,320		410,000
Totals	\$	343,300	\$	430,000

COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

BREATHITT COUNTY COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

Fiscal Year Ended June 30, 1999

	Budg	geted	Actu	ıal	Over		
	Oper	rating	Ope	rating	(Under) Budget		
Budgeted Funds	Reve	enue	Rev	enue			
General Fund	\$	6,862,096	\$	3,292,542	\$	(3,569,554)	
Road and Bridge Fund		1,835,262		1,835,664		402	
Jail Fund		400,728		69,979		(330,749)	
Local Government Economic Assistance Fund		207,875		408,039		200,164	
Community Development Block Grant Fund		7,072		7,000		(72)	
Solid Waste Fund		126,600		130,832		4,232	
911 Fund		108,628		118,004		9,376	
						·	
Totals	\$	9,548,261	\$	5,862,060	\$	(3,686,201)	
Reconciliation							
Total Budgeted Operating Revenue Above					\$	9,548,261	
Add: Budgeted Prior Year Surplus						415,688	
Total Operating Budget Per Comparative Schedule							
Of Final Budget and Budgeted Expenditures					\$	9,963,949	

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BREATHITT COUNTY SCHEDULE OF OPERATING REVENUE

Fiscal Year Ended June 30, 1999

	(M	·		(Memorandum General F			Roa Bric Fun	•	Jail Fund		
Revenue From Local Taxes <u>and Excess Fees</u>											
Sheriff:											
Taxes	\$	352,763	\$	352,763	\$		\$				
Excess Fees		44,278		44,278							
County Clerk:		70.00 <i>5</i>									
Motor Vehicle Taxes		52,236		52,236							
Deed Transfer Tax		6,624		6,624							
Delinquent Taxes Excess Fees		19,644		19,644							
Occupational Employment Tax		11,522 754,267		11,522 754,267							
Occupational Employment Tax		734,207		734,207							
Totals	\$	1,241,334	\$	1,241,334	\$	0	\$	0			
Federal Receipts - State Treasurer											
Community Development Block Grants -											
River Care Community Home	\$	7,000	\$		\$		\$				
PRIDE Program Grant		20,000									
Disaster and Emergency Assistance		44005				44005					
Relief: Storm Clean-up		14,936				14,936					
Federal Disaster and Emergency											
Services/Emergency Management Agency Reimbursement		231,112				231,112					
Agency Kennoursement		231,112				231,112	-				
Totals	\$	273,048	\$	0	\$	246,048	\$	0			
Kentucky State Treasurer											
T. 11											
Jail: Allotments	\$	52,177	\$		\$		\$	52,177			
Medical Allotments	φ	4,228	Ф		Ф		φ	4,228			
Driving Under The Influence Fees		3,664						3,664			
County Road Aid		820,986				820,986		3,004			
Energy Recovery		18,374				18,374					
Truck License Distribution		161,449				161,449					
		•				*					

BREATHITT COUNTY SCHEDULE OF OPERATING REVENUE Fiscal Year Ended June 30, 1999 (Continued)

Local Government Economic Assistance Fund		Comm Develo Block Grant Fund	unity opment	Solid Wast Fund	te	911 Fund		Capital Projects Fund		Local Governm Econom Develop Fund	ic
\$		\$		\$		\$		\$		\$	
\$ (— -)	\$	0	\$	0	\$	0	\$	0	\$	0
\$		\$	7,000	\$	20,000	\$		\$		\$	
\$ (— -)	\$	7,000	\$	20,000	\$	0	\$	0	\$	0
\$		\$		\$		\$		\$		\$	



BREATHITT COUNTY SCHEDULE OF OPERATING REVENUE Fiscal Year Ended June 30, 1999

(Continued)

	Public Properties Corporation Bond Fund
Revenue From Local Taxes and Excess Fees	
Sheriff: Taxes Excess Fees County Clerk: Motor Vehicle Taxes Deed Transfer Tax Delinquent Taxes Excess Fees Occupational Employment Tax	\$
Totals	\$ 0
Federal Receipts - State Treasurer Community Development Block Grants - River Care Community Home PRIDE Program Grant Disaster and Emergency Assistance Relief: Storm Clean-up Federal Disaster and Emergency Services/Emergency Management Agency Reimbursement	\$
Totals	\$ 0
Kentucky State Treasurer	
Jail: Allotments Medical Allotments Driving Under The Influence Fees County Road Aid Energy Recovery Truck License Distribution	\$

BREATHITT COUNTY SCHEDULE OF OPERATING REVENUE Fiscal Year Ended June 30, 1999 (Continued)

	Tor (M On	emorandum	Gei Fui		ad and dge nd	Jail l	Fund
Kentucky State Treasurer (Continued)							
State Surplus Funds Election Expense Reimbursement Strip Mine Permits Courthouse Rental - Administrative	\$	1,712,341 9,180 72,666	\$	1,712,341 9,180 72,666	\$	\$	
Office of the Courts Refunds:		47,570		47,570			
Legal Process Tax Drivers License Severance Taxes:		88 1,361		88	1,361		
Coal Mineral Grants:		374,691 32,184					
Disaster and Emergency Assistance Grant -							
Coordinator Salary Natural Resources Grant -		8,551		8,551			
Solid Waste Clean-up Road Maintenance		46,000 574,557			574,557		
Industrial Site Development		260,247					
Totals	\$	4,200,314	\$	1,850,396	\$ 1,576,727	\$	60,069
Miscellaneous Revenue							
Interest Circuit Court Clerk:	\$	21,483	\$	2,346	\$ 6,264	\$	191
Jail Cost Bond Fees		5,103 400					5,103 400
Garbage Collection 911 Telephone Surcharge		64,767 99,915					
Ambulance Lease Rental Proceeds		16,000 80,150		16,000 80,150			
Insurance Proceeds		65,575		65,575			
Telephone Commission		2,244					2,244
Miscellaneous		62,966		36,741	 6,625		1,972
Totals	\$	418,603	\$	200,812	\$ 12,889	\$	9,910
Total Operating Revenue	\$	6,133,299	\$	3,292,542	\$ 1,835,664	\$	69,979

BREATHITT COUNTY SCHEDULE OF OPERATING REVENUE Fiscal Year Ended June 30, 1999 (Continued)

Local	Community				Local
Government	Development				Government
Economic	Block	Solid		Capital	Economic
Assistance	Grant	Waste	911	Projects	Development
Fund	Fund	Fund	Fund	Fund	Fund

\$ \$ \$ \$

374,691 32,184

46,000

											260,247
\$	406,875	\$	0	\$	46,000	\$	0	\$	0	\$	260,247
ф	1 164	ф		Ф	6 5	ф	461	¢.	0	Ф	
\$	1,164	\$		\$	65	\$	461	\$	8	\$	

64,767

99,915

	 		 17,628	 	
\$ 1,164	\$ 0	\$ 64,832	\$ 118,004	\$ 8	\$ 0
\$ 408,039	\$ 7,000	\$ 130,832	\$ 118,004	\$ 8	\$ 260,247

BREATHITT COUNTY SCHEDULE OF OPERATING REVENUE

Fiscal Year Ended June 30, 1999 (Continued)

	erties ooration
Kentucky State Treasurer (Continued)	
State Surplus Funds Election Expense Reimbursement Strip Mine Permits Courthouse Rental - Administrative Office of the Courts Refunds: Legal Process Tax Drivers License Severance Taxes: Coal Mineral Grants: Disaster and Emergency Assistance Grant - Coordinator Salary Natural Resources Grant - Solid Waste Clean-up Road Maintenance Industrial Site Development	\$
Totals	\$ 0
Miscellaneous Revenue	
Interest Circuit Court Clerk: Jail Cost Bond Fees Garbage Collection 911 Telephone Surcharge Ambulance Lease Rental Proceeds Insurance Proceeds Telephone Commission Miscellaneous	\$ 10,984
Totals	\$ 10,984
Total Operating Revenue	\$ 10,984

COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

BREATHITT COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

Fiscal Year Ended June 30, 1999

	Final		Budgeted		Under (Over)	
GENERAL EVAN	Budget		Expend	itures	Budget	
GENERAL FUND						
General Government						
Office of County Judge/Executive: Salaries-						
County Judge/Executive	\$	37,258	\$	30,279	\$	6,979
Deputy County Judge/Executive		11,000		10,000		1,000
Secretary		11,596		10,828		768
Office Materials and Supplies		5,300		4,839		461
Office of County Attorney: Salaries-						
County Attorney		15,543		14,719		824
Assistant County Attorney		11,154		7,787		3,367
Secretaries		11,710		11,076		634
Office of County Clerk:						
Deputies Salaries		1,231		1,231		
Other Expenses		6,500		6,435		65
Excess Fees Returned To Clerk		6,522		6,522		
Office of Sheriff:						
Tax Collection Reimbursement		22,750		22,750		
Petroleum		8,500		5,688		2,812
Equipment		10,000		9,453		547
Materials and Supplies		20,000		19,923		77
Excess Fees Returned to Sheriff		35,603		35,603		
Fiscal Court:						
Magistrates-						
Salaries		45,579		44,150		1,429
Legal Fees		14,500		12,929		1,571
Equipment		11,100		11,099		1
Insurance		55,900		55,891		9
Tax Collection Expenses		10,000		6,479		3,521
Travel		10,305		10,305		
Postage		1,800		1,480		320
Occupational Tax Refunds		18,314		18,314		
Miscellaneous		500		500		

1,013

10,987

BREATHITT COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES Fiscal Year Ended June 30, 1999

County Fire Department: Contributions

(Continued)					T.T. 1	
	Final Budget		Budgeted Expenditures		Under (Over) Budget	
GENERAL FUND (Continued)	<u> Duagot</u>		<u> </u>		<u> </u>	
General Government (Continued)						
Office of Property Valuation Administrator:						
New Equipment	\$	13,000	\$	12,541	\$	459
Statutory Contribution		11,687		11,687		
Office of County Treasurer: Salaries-						
County Treasurer		18,474		17,521		953
Finance Officer		14,728		13,849		879
Bond		1,400		1,387		13
Office Materials and Supplies		4,320		3,108		1,212
Occupational License Tax Office:						
Salary		20,980		20,947		33
Office Supplies		4,325		4,301		24
County Law Library:						
Law Librarian Salary		1,200		1,200		
Elections:						
Per Diem-						
Election Commissioners		7,200		6,400		800
Election Officers		18,000		17,913		87
Board of Supervisors		400				400
Miscellaneous Expense		21,110		21,109		1
Courthouse:						
Custodial Salaries		68,000		66,060		1,940
Materials and Supplies		10,000		7,329		2,671
Renewals and Repairs		15,000		11,384		3,616
Travel		3,100		2,957		143
Utilities		53,000		48,530		4,470
Protection to Persons and Property						

12,000

	Final Budget		Budgeted Expenditures		Under (Over) Budget	
GENERAL FUND (Continued)	Duaget		Lapend	itures	Duaget	
Protection to Persons and Property (Continued)						
Disaster and Emergency Services: Director Salary Materials and Supplies Travel	\$	17,063 1,400 400	\$	16,955 1,048 323	\$	108 352 77
Forestry Fire Protection: Kentucky State Treasurer		5,500		5,436		64
Office of Public Defender: Contribution		2,000		1,963		37
General Health and Sanitation						
Solid Waste: Clean-Up		21,100		21,092		8
Water Systems: Water		2,410		2,410		
Social Services						
Senior Citizens Program: Repairs Utilities		6,500 7,000		6,360 6,864		140 136
Recreation and Culture						
Other Recreation Programs: Recreational Supplies and Equipment		53,050		53,050		
Other Cultural Programs: Construction Materials		17,341		17,341		

(Continued)					Und	lar.
	Final		Budgeted		(Ov	er)
GENERAL FUND (Continued)	Bud	Budget		Expenditures		get
A						
Airports						
Operations and Maintenance:						
Supplies	\$	2,400	\$	671	\$	1,729
Fuel		6,000		399		5,601
Utilities		6,900		6,805		95
Debt Service						
Borrowed Money:						
Interest		8,674		8,674		
Capital Projects						
Land		60,000		60,000		
Intergenerational Center		5,521,000		1,695,000		3,826,000
Administration						
General Services:						
Legal Advertising		25,000		18,670		6,330
Audit Services		25,000		12,708		12,292
Bonds		8,500		6,453		2,047
Memberships		28,000		27,488		512
Contingent Appropriations:						
Reserve for Budget Transfers		104,881				104,881
Fringe Benefits:						
County Contributions-						
Social Security		24,000		19,679		4,321
Retirement		45,000		44,637		363
Health Insurance		70,000		69,835		165
Worker's Compensation		4,000		4,000		
Unemployment Insurance		37,901		25,900		12,001
Total Operating Budget	\$	6,791,609	\$	2,771,251	\$	4,020,358

(Continued)							
	E:	T. 1		D 1 . 1		Under	
	Fina		Budgeted		(Over) Budget		
GENERAL FUND (Continued)	Bud	igei	Ехр	Expenditures		igei	
GENERAL FOND (Continued)							
Other Financing Uses:							
Borrowed Money							
Principal	\$	103,000	\$	102,847	\$	153	
Total General Fund	\$	6,894,609	\$	2,874,098	\$	4,020,511	
ROAD AND BRIDGE FUND							
General Government							
Office of County Judge/Executive							
Salaries-							
County Judge/Executive	\$	19,593	\$	19,527	\$	66	
Deputy Judge/Executive		9,300		9,230		70	
Secretary		5,304		4,760		544	
Office of County Attorney: Salaries-							
County Attorney		8,007		7,925		82	
Assistant County Attorney		9,346		9,112		234	
Secretaries		6,517		6,457		60	
E. I.C.							
Fiscal Court:		22 709		21 252		1 256	
Magistrates Salaries Equipment		22,708 7,000		21,352 5,193		1,356 1,807	
Insurance		34,000		29,393		4,607	
Travel		4,896		3,465		1,431	
Traver		7,070		3,403		1,731	
Office of County Treasurer:							
Salaries-							
County Treasurer		16,186		16,144		42	
Finance Officer		12,472		12,035		437	
Supplies		3,180		2,029		1,151	
Transportation Facilities and Services							
Road Facilities:							
Secretary Salary		16,000		5,908		10,092	
Repairs		5,000		1,539		3,461	
-							

(Continued)					TT., 1.,.	
	Final		Budgeted		Under (Over)	
	Budget		Expenditures		Budget	
ROAD AND BRIDGE FUND (Continued)	Dudget		Lxpend	itures	Dudget	
Roads						
Office of Road Supervisor/Engineer:						
Road Supervisor Salary	\$	20,800	\$	5,243	\$	15,557
Road Maintenance:						
Salaries- Road Workers		224726		222.052		774
		234,726 8,397		233,952 8,349		48
Secretary Salary Contracted Construction		8,397 409,173		381,381		27,792
Contracted Construction Contracts With Vehicle Owners	•	30,000		17,900		12,100
Asphalt		493,279		492,224		1,055
Road Materials		203,578		159,462		44,116
Petroleum Products	•	18,000		13,431		4,569
Pipe		15,000		13,431		1,196
Equipment Repairs		98,000		96,533		1,467
Equipment Leases		43,000		42,683		317
Equipment Leases		75,000		72,003		317
County Garage:						
Utilities		5,000		4,701		299
Miscellaneous		500		320		180
Administration						
General Services:						
Auditing Services		10,000				10,000
Training		2,000				2,000
Contingent Appropriations:						
Reserve for Budget Transfers		20,435				20,435
Fringe Benefits:						
County Contributions-						
Retirement		31,500		29,840		1,660
Social Security		27,500		25,443		2,057
Health Insurance		28,200		25,903		2,297
Worker's Compensation		6,000		5,607		393
Unemployment Insurance		22,686		11,686		11,000

(Continued)					Under	
	Final Budget		Budgeted Expenditures		(Over) Budget	
ROAD AND BRIDGE FUND (Continued)						
Total Operating Budget	\$	1,907,283	\$	1,722,531	\$	184,752
Other Financing Uses: Transfers to Public Properties Corporation Fund		216,000		216,000		
Total Road and Bridge Fund	\$	2,123,283	\$	1,938,531	\$	184,752
JAIL FUND						
Protection to Persons and Property						
Office of Jailer: Personnel Services- Salaries-						
Jailer	\$	50,998	\$	48,255	\$	2,743
Jail Personnel		91,000		83,955		7,045
Association Dues		200				200
Operations-						
Building Repairs		2,100		2,024		76
Contracts with Other Counties		74,000		73,941		59
Food		42,500		42,198		302
Custodial Supplies		1,800		1,295		505
Jail Linens		2,000		525		1,475
Office Supplies		1,700		1,169		531
Prisoner Clothing		2,000		272		1,728
Prisoner Hygiene		1,500		426		1,074
Routine Medical		19,200		18,798		402
Transporting Prisoners to						
Other Counties		2,000		1,687		313
Housing Juveniles		48,800		30,122		18,678
Juveniles Medical		2,000				2,000
Utilities		10,900		10,082		818
Miscellaneous Operating Expense		500		417		83
General Services:						
Staff Training		600		595		5

(Continued)					Under	
	Final Budget		Budgeted Expenditures		(Over) Budget	
JAIL FUND (Continued)		· ·				
Administration						
Contingent Appropriations: Reserve for Budget Transfers	\$	861	\$		\$	861
Fringe Benefits: County Contributions- Retirement		11,700		11,436		264
Social Security		10,000		9,213		787
Total Operating Budget	\$	376,359	\$	336,410	\$	39,949
Other Financing Uses: Transfers to Public Properties						
Corporation Fund	\$	33,000	\$	32,637	\$	363
Total Jail Fund	\$	409,359	\$	369,047	\$	40,312
LOCAL GOVERNMENT ECONOMIC <u>ASSISTANCE FUND</u>						
General Government						
Office of County Coroner:						
Coroner Salary	\$	7,382	\$	7,239	\$	143 848
Autopsies		11,000		10,152		040
Economic Development:		4.000		2.700		1.200
Appraisals Other		4,000 16,600		2,700 6,965		1,300 9,635
General Health and Sanitation		10,000		0,703		7,033
General Treatti and Santation						
Dog Control: Salaries		0 0 1 0		7.490		1 260
Fuel		8,840 1,200		7,480 1,101		1,360 99
Other		1,000		797		203
Shelter Fees		12,000		12,000		

(Continued)	Final Budget		Budg Expe	eted nditures	Under (Over) Budget	
LOCAL GOVERNMENT ECONOMIC <u>ASSISTANCE FUND</u> (Continued)						
Recreation and Culture						
County Museum:						
Director	\$	9,227	\$	8,051	\$	1,176
Utilities		5,000		1,158		3,842
Roads						
Road Maintenance:						
Coal Haul Roads		159,909		105,827		54,082
		,.		,-		, ,
<u>Airports</u>						
Airport Operations and Maintenance:						
Cleaning Supplies		2,400				2,400
5						
Contingent Appropriations:						
Reserve for Budget Transfers		8,218				8,218
Fringe Benefits:						
County Contributions-						
Retirement		2,900		1,970		930
Social Security		2,500		1,656		844
Health Insurance						
Worker's Compensation		1,500		500		1,000
Unemployment Insurance		1,700		1,700		
Total Local Government Economic						
Assistance Fund	\$	255,376	\$	169,296	\$	86,080
1.33.2.00.00	Ψ	200,070	Ψ	100,200		
COMMUNITY DEVELOPMENT						
BLOCK GRANT FUND						
Other Capital Projects:						
Buildings and Construction	\$	7,072	\$	7,000	\$	72

(Continued)	Final		Budgeted		Under (Over)	
SOLID WASTE FUND	Budget		Expen	ditures	Budget	
General Government						
County Treasurer: Salaries:						
County Treasurer Finance Officer	\$	1,800 564	\$	1,736 495	\$	64 69
General Health and Sanitation						
Solid Waste Collection: Salaries:						
Solid Waste Officer Salary		23,980		23,915		65
Laborers		7,240		7,140		100
Clean-Ups		82,436 600		81,962		474
Office Supplies Petroleum Products		1,841		583 1,841		17
Repairs and Maintenance		1,000		716		284
Administration						
Fringe Benefits:						
County Contributions-						
Retirement		3,000		2,863		137
Social Security		2,539		2,396		143
Worker's Compensation		1,000		500		500
Unemployment Insurance		600		600		
Total Solid Waste Fund	\$	126,600	\$	124,747	\$	1,853
911 FUND						
Protection to Persons and Property						
Emergency Services:						
Salaries-	4		.		4	~ .
Coordinator	\$	16,640	\$	16,556	\$	84 2.500
Laborers Contracts - Public Carriers		4,500 51,000		910 50,502		3,590 498
Supplies		35,000		33,510		498 1,490
Supplies		22,000		55,510		1,770

(Continued)	Final Budget		Budgeted Expenditures		Unde (Ove Budg	er)
911 FUND (Continued)	Dud	get	LAP	chartares	Duag	501
Protection to Persons and Property (Continued)						
Emergency Services: (Continued) Postage Travel Utilities Miscellaneous Capital Outlay- Vehicles	\$	960 2,000 3,800 500	\$	692 210 3,316	\$	268 1,790 484 500
Debt Service						ŕ
Other County Liabilities: Lease-Purchases		2,445		2,445		
Contingent Appropriations: Reserve for Budget Transfers		19,050				19,050
Fringe Benefits: County Contributions- Retirement		1,200		951		249
Social Security		1,000		767		233
Total 911 Fund	\$	147,650	\$	116,470	\$	31,180
Total Operating Budget - All Funds	\$	9,604,877	\$	5,240,705	\$	4,364,172
Other Financing Uses: Transfers to Public Properties Corporation Fund Borrowed Money-		249,000		248,637		363
Principal		103,000		102,847		153
TOTAL BUDGET - ALL FUNDS	\$	9,956,877	\$	5,592,189	\$	4,364,688



SCHEDULE OF UNBUDGETED EXPENDITURES

BREATHITT COUNTY SCHEDULE OF UNBUDGETED EXPENDITURES

Fiscal Year Ended June 30, 1999

Local

Government Economic Development Fund

Expenditure Category

Breathitt County Industrial Foundation

\$ 260,247

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



Edward B. Hatchett, Jr. Auditor of Public Accounts

Honorable Robert E. Cornett, Breathitt County Judge/Executive Honorable Lewis H. Warrix, Former Breathitt County Judge/Executive Members of the Breathitt County Fiscal Court

Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

We have audited the financial statements of Breathitt County, Kentucky, as of and for the year ended June 30, 1999, and have issued our report thereon dated June 20, 2000. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Breathitt County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u> which are described in the accompanying comments and recommendations.

- The County Should Follow Proper Bidding Procedures
- The County Should Require The Depository Institution To Pledge Or Provide Sufficient Collateral And Enter Into A Written Agreement To Protect Deposits

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Breathitt County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect Breathitt County's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. Reportable conditions are described in the accompanying comments and recommendations.

• The County Has A Lack Of Adequate Segregation of Accounting Duties

Honorable Robert E. Cornett, Breathitt County Judge/Executive Honorable Lewis H. Warrix, Former Breathitt County Judge/Executive Members of the Breathitt County Fiscal Court Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards (Continued)

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above, we consider the following to be material weaknesses:

• The County Has A Lack Of Adequate Segregation of Accounting Duties

This report is intended solely for the information and use of management and is not intended to be and should not be used by anyone other than the specified party. However, this report, upon release by the Auditor of Public Accounts, is a matter of public record and its distribution is not limited.

Respectfully submitted,

Edward B. Hatchett, Jr. Auditor of Public Accounts

Audit fieldwork completed - June 20, 2000

COMMENTS AND RECOMMENDATIONS

BREATHITT COUNTY COMMENTS AND RECOMMENDATIONS

Fiscal Year Ended June 30, 1999

NONCOMPLIANCES

1. The County Should Follow Proper Bidding Procedures

The county did not provide documentation for bids on expenditures that exceed \$10,000. KRS 424.260 states that no city, county . . . may make a contract, lease, or other agreement for materials, supplies, equipment, or for contractual services other than professional, involving an expenditure of more than \$10,000 without first making newspaper advertisements for bids. We recommend that the county comply with KRS 424.260 and advertise for bids on all expenditures that meet the requirement of this statute.

The Current County Judge's Response:

Please refer to the previous administration.

The Former County Judge's Response:

Thinks the grader purchase was an emergency and tried to obtain best price from all available sources.

2. The County Should Require The Depository Institution To Pledge Or Provide Sufficient Collateral And Enter Into A Written Agreement To Protect Deposits

On December 17, 1998, \$2,066,832 of the county's deposits of public funds were uninsured and unsecured. According to KRS 66.480(1)(d) and KRS 41.240(4), financial institutions maintaining deposits of public funds are required to pledge securities or provide surety bonds as collateral to secure these deposits if the amounts on deposit exceed the \$100,000 amount of insurance coverage provided by the Federal Deposit Insurance Corporation (FDIC). The county should require the depository institution to pledge or provide collateral in an amount sufficient to secure deposits of public funds at all times. We also recommend the county enter into a written agreement with the depository institution to secure the county's interest in the collateral pledged or provided by the depository institution. According to federal law, 12 U.S.C.A. § 1823(e), this agreement, in order to be recognized as valid by the FDIC, should be (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution.

The Current County Judge's Response:

This was unexpected money; however, we have in June 1999 entered into agreement with the bank.

The Former County Judge's Response:

Thinks this money came in the last part of my term and due to transition, no additional pledges were secured.

BREATHITT COUNTY COMMENTS AND RECOMMENDATIONS Fiscal Year Ended June 30, 1999 (Continued)

REPORTABLE CONDITION AND MATERIAL WEEKNESS

1. The County Has A Lack Of Adequate Segregation of Accounting Duties

We noted the lack of an adequate segregation of accounting duties for the internal control structure and its operation that in our judgement is a reportable condition under standards established by the American Institute of Certified Public Accountants. The county treasurer has statutory authority to assume the role as custodian of assets, as well as recorder of transactions and preparer of the financial statements. Therefore, the Auditor of Public Accounts has judged the lack of an adequate segregation of duties as a reportable condition.

Current County Judge's Response:

Due simply to lack of funds.

Former County Judge's Response:

Did the best we could do. Did segregate the purchase order from the accounting duties. Restricted by funds.

PRIOR YEAR FINDINGS

• The County Did Not Have An Adequate Pledge Of Securities

CERTIFICATION OF COMPLIANCE – LOCAL GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS

BREATHITT COUNTY FISCAL COURT

Fiscal Year Ended June 30, 1999

CERTIFICATION OF COMPLIANCE

LOCAL GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS BREATHITT COUNTY FISCAL COURT

The Breathitt County Fiscal Court hereby certifies that assistance received from the Local Government Economic Development Program and Local Government Economic Assistance Program was expended for the purpose intended as dictated by the applicable Kentucky Revised Statutes.

Name

County Judge/Executive

Robert Gornett

Orlena taxe miller

County Treasurer